california real estate practice huber syllabus Full Version

california real estate practice huber syllabus is an essential resource for aspiring real estate professionals preparing for licensing exams and seeking comprehensive understanding of real estate practices in California. This syllabus serves as a foundational guide, encapsulating the core principles, legal frameworks, ethical considerations, and practical skills necessary for successful real estate practice within the state. Whether you're a student, a licensed agent, or someone interested in expanding your knowledge of California real estate laws and procedures, the Huber syllabus provides a structured pathway to mastering the subject matter.

Overview of the California Real Estate Practice Huber Syllabus

The California Real Estate Practice Huber syllabus is a detailed curriculum designed to prepare students for the California Real Estate Salesperson License Exam and to foster a thorough understanding of real estate operations in California. It covers a broad spectrum of topics, from property ownership and transfer to agency relationships and legal disclosures.

Purpose of the Syllabus

- To equip students with foundational knowledge and practical skills
- To familiarize students with California-specific real estate laws and regulations
- To prepare students for licensing examinations
- To promote ethical and professional standards in real estate transactions

Who Should Use the Syllabus?

- Aspiring real estate agents in California
- Real estate brokers seeking a refresher course
- Students in real estate licensing courses
- Educators and trainers in real estate education

Core Topics Covered in the California Real Estate Practice Huber Syllabus

The syllabus systematically addresses key areas vital to understanding real estate practice in

California. These topics are designed to build a comprehensive knowledge base and practical competence.

1. Introduction to California Real Estate Laws

- Overview of the California Department of Real Estate (DRE)
- Real estate licensing requirements and process
- State-specific laws governing real estate transactions
- The role of the California Business and Professions Code

2. Property Ownership and Land Use

- Types of property ownership (fee simple, leasehold, joint tenancy, etc.)
- Property rights and interests
- Land use regulations and zoning laws
- Environmental considerations and restrictions

3. Real Estate Agency and Agency Relationships

- Definition and types of agency relationships (seller?s agent, buyer?s agent, dual agency)
- Fiduciary duties owed to clients
- Disclosure obligations
- Creating and terminating agency relationships

4. Real Estate Contracts and Disclosures

- Essential elements of valid contracts
- Types of real estate contracts (purchase agreements, listing agreements)
- Contingencies and escrow procedures
- Mandatory disclosures under California law (disclosure forms, lead-based paint)

5. Property Valuation and Appraisal

- Methods of property valuation (comparative market analysis, appraisal)
- Factors affecting property value
- The role of appraisers and licensing requirements

6. Financing and Mortgages

- Types of financing options (conventional, FHA, VA loans)
- Loan qualification process
- The role of lenders and escrow officers
- Understanding interest rates, points, and closing costs

7. Real Estate Transactions and Closings

- Steps in a typical real estate transaction
- Escrow process and title insurance
- Closing procedures and documents
- Recording the deed and transfer of title

8. Fair Housing and Ethical Practices

- Fair Housing Act and California Fair Employment and Housing Act
- Prohibited discriminatory practices
- Ethical standards for real estate professionals
- Handling fair housing complaints

9. Marketing and Listing Procedures

- Strategies for property marketing
- Listing agreements and marketing plans
- Techniques for open houses and showing properties
- Utilizing digital and traditional marketing channels

10. Property Management and Investment

- Landlord-tenant laws in California
- Lease agreements and security deposits
- Property management duties and responsibilities
- Investment analysis and return calculations

Importance of the Huber Syllabus in California Real Estate Education

The Huber syllabus is more than just a study guide; it embodies the practical application of California real estate laws and practices. It emphasizes understanding real-world scenarios, legal compliance, and ethical conduct, which are crucial for any successful real estate professional.

Benefits of Using the Huber Syllabus

- Structured Learning Pathway: The syllabus organizes topics systematically, making complex subjects manageable.
- Exam Preparation: Focuses on key concepts tested in the California licensing exam.
- Legal Compliance: Ensures learners are updated on current laws and regulations.
- Practical Skills Development: Encourages application of knowledge through case studies and scenarios.

How to Effectively Use the California Real Estate Practice Huber Syllabus

To maximize the benefits of the Huber syllabus, students should adopt effective study strategies.

1. Review the Syllabus Thoroughly

- Understand the scope and sequence of topics
- Identify areas requiring additional focus

2. Incorporate Complementary Resources

- Use practice exams and quizzes
- Attend classes or study groups
- Review California-specific legal updates and DRE resources

3. Practice Application

- Engage in role-playing scenarios
- Analyze real-world case studies
- Participate in mock transactions

4. Stay Updated on Legislation

- Follow updates from the California Department of Real Estate
- Attend continuing education courses

Conclusion

The California Real Estate Practice Huber syllabus is an indispensable tool for anyone seeking to excel in California?s real estate industry. By providing a comprehensive framework that covers essential legal, practical, and ethical aspects, it prepares students not only for licensing exams but also for a successful career as a real estate professional. Mastery of this syllabus ensures adherence to California laws, ethical standards, and best practices, ultimately leading to a more competent, confident, and compliant real estate practice.

Whether you are just beginning your journey in real estate or looking to deepen your understanding of California-specific practices, the Huber syllabus offers a rich resource to guide your education and professional growth. Consistent study, practical application, and staying informed about legal updates will help you leverage this syllabus effectively, paving the way for a rewarding career in California's vibrant real estate market.

California Real Estate Practice Huber Syllabus: An In-Depth Guide for Aspiring Agents

The California Real Estate Practice Huber Syllabus serves as a foundational blueprint for individuals aspiring to become licensed real estate agents within the Golden State. As the industry evolves amidst shifting market dynamics and regulatory updates, this syllabus remains a cornerstone resource, guiding students through the essential principles, legal frameworks, and practical skills necessary for success. Whether you're a newcomer beginning your journey or a seasoned professional seeking to refresh your knowledge, understanding the Huber syllabus?s structure and content is vital to navigating California?s complex real estate landscape.

What Is the California Real Estate Practice Huber Syllabus?

The Huber Syllabus is officially part of the California Department of Real Estate (DRE) approved curriculum designed to prepare prospective real estate license applicants. It encapsulates the core knowledge areas required to pass the state licensing exam and operate ethically and competently as a real estate agent.

Originally developed based on the Huber's ?Real Estate Principles,? the syllabus emphasizes practical application, legal understanding, and ethical standards. It is used by approved pre-licensing education providers to ensure students meet the educational requirements established by the DRE.

The Purpose and Significance of the Huber Syllabus

The Huber syllabus fulfills multiple key roles in California?s real estate education ecosystem:

- Educational Foundation: It provides comprehensive coverage of real estate principles, practices, and laws, ensuring students develop a solid understanding of the industry.
- Exam Preparation: The syllabus aligns with the content tested on the California real estate licensing exam, aiding students in targeted study.
- Legal and Ethical Guidance: It emphasizes compliance with California laws, notably the California Business and Professions Code and the Civil Code, promoting ethical conduct.
- Practical Skills Development: Beyond theory, it integrates practical skills necessary for day-to-day real estate practice.

Understanding the syllabus's purpose helps aspiring agents appreciate the importance of thorough study and ethical practice as they prepare to serve clients professionally.

Core Components of the Huber Syllabus

The syllabus is structured into several key sections, each focusing on critical aspects of real estate practice in California:

- Real Estate Principles

This foundational section introduces students to:

- The nature of real estate and real property
- Property rights and ownership
- Land use controls and restrictions, including zoning
- Real estate terminology
- The role of real estate professionals

Deep Dive: The principles section explores how properties are classified, the concept of estates and interests in land, and the significance of deed types. It also emphasizes understanding the legal concept of real property versus personal property.

- Real Estate Law

Legal literacy is crucial in real estate. This section covers:

- California real estate statutes
- Agency relationships and disclosures
- Contracts, including purchase agreements and listing contracts
- Financing laws and mortgage practices
- Disclosure requirements and environmental regulations

Deep Dive: Students learn about agency duties, fiduciary responsibilities, and legal obligations during transactions. They are introduced to laws such as the California Civil Code and the California Business and Professions Code that govern real estate transactions.

- Practice of Real Estate

Practical skills and ethical considerations are at the heart of this section:

- Listing and selling properties
- Marketing strategies
- Negotiation techniques
- Handling escrow and closing processes
- Ethical standards and the California Real Estate Law (California Business and Professions Code sections)

Deep Dive: Emphasis is placed on fair housing laws, anti-discrimination policies, and the importance of honesty and integrity in transactions.

- Financing and Escrow

A vital segment focusing on:

- Types of financing available in California
- Loan processes and mortgage types
- Role of escrow companies
- Title insurance and title searches
- Understanding escrow instructions

Deep Dive: Students explore the mechanics of loans, including fixed-rate and adjustable-rate mortgages, as well as government-backed loans like VA and FHA.

- Property Valuation and Market Analysis

This section addresses:

- Appraisal principles
- Market analysis techniques
- Comparative Market Analysis (CMA)
- Factors affecting property value

Deep Dive: It stresses the importance of accurate valuation methods to serve clients effectively and comply with industry standards.

Legal and Ethical Standards in the Huber Syllabus

California?s real estate industry is heavily regulated, necessitating strict adherence to legal and ethical standards. The syllabus underscores:

- Fiduciary Duties: Loyalty, obedience, disclosure, confidentiality, accounting, and reasonable care.
- Anti-Discrimination Laws: Fair Housing Act, California Fair Employment and Housing Act.
- Licensing Laws: Requirements for licensing, renewal, and misconduct penalties.
- Trust Accounts: Proper handling and record-keeping of client funds.

Deep Dive: The syllabus emphasizes that understanding and practicing within legal boundaries not only prevents penalties but also builds client trust and professional reputation.

How the Huber Syllabus Guides Exam Preparation

The California real estate licensing exam is comprehensive, testing knowledge across all areas covered by the syllabus. To excel, students often:

- Use the syllabus as a study roadmap.
- Engage with practice exams that mirror the syllabus content.
- Focus on understanding key legal concepts and practical procedures.
- Participate in review courses that align their curriculum with the syllabus.

The syllabus?s clear delineation of core topics enables targeted studying, increasing the likelihood of passing the exam on the first attempt.

Practical Application of the Syllabus in Real Estate Practice

Beyond exam prep, the Huber syllabus serves as an ongoing reference for real estate practitioners. It guides:

- Ethical decision-making
- Legal compliance in transactions
- Effective marketing and client communication
- Proper handling of escrow and closing procedures
- Continuing education and professional development

Many real estate professionals retain the principles outlined in the syllabus as a benchmark for maintaining high standards and adapting to industry changes.

The Role of Continuing Education and the Huber Syllabus

California mandates continuing education (CE) for license renewal, with courses often referencing the foundational knowledge from the Huber syllabus. Topics such as recent legal updates, fair housing, and ethical practices are revisited to ensure agents stay current and compliant.

The syllabus remains relevant even after licensing, serving as a baseline for ethical conduct and legal understanding throughout a real estate career.

Conclusion: Mastering the California Real Estate Practice Huber Syllabus

The California Real Estate Practice Huber Syllabus is more than just a study guide; it is a comprehensive framework that encapsulates the legal, ethical, and practical facets of real estate in California. For aspiring agents, mastering its content is crucial not only for passing the licensing exam but also for establishing a successful, ethical practice.

By understanding its components?ranging from property law to transaction procedures?and integrating these principles into daily practice, California real estate professionals can navigate the industry confidently, ethically, and effectively. As the market continues to evolve, the syllabus remains a trusted resource, anchoring new agents in the fundamentals while guiding ongoing professional development.

Navigating the California real estate industry requires more than just passing an exam?it demands a thorough grasp of the principles, laws, and ethical standards that underpin the profession. The Huber syllabus stands as a vital tool in this journey, offering clarity and direction for all aspiring and practicing real estate agents in California.

QuestionAnswer What topics are covered in the California Real Estate Practice Huber Syllabus? The syllabus covers topics such as real estate law, brokerage practices, agency relationships, contracts, property management, ethics, and California-specific regulations essential for licensing and practice. How can I access the California Real Estate Practice Huber Syllabus? The syllabus is typically available through the Huber Institute's official website, real estate schools affiliated with Huber, or through approved educational providers offering California real estate courses. Is the California Real Estate Practice Huber Syllabus updated regularly? Yes, the syllabus is periodically reviewed and updated to reflect changes in California real estate laws, regulations, and industry best practices, ensuring students receive current information. How does the Huber Syllabus prepare students for the California real estate licensing exam? The syllabus provides comprehensive coverage of exam-relevant topics, practice questions, and real-world scenarios, helping students understand key concepts and improve their test readiness. Are there any prerequisites for enrolling in the California Real Estate Practice Huber course? Prerequisites typically include being at least 18 years old, having a high school diploma or equivalent, and completing the required pre-licensing education before taking the Practice course. Can I access the California Real Estate Practice Huber Syllabus online? Yes, many providers offer the syllabus in digital format, allowing students to study remotely and access course materials conveniently through online platforms. What is the significance of the Huber syllabus in California real estate education? The Huber syllabus is considered a comprehensive and authoritative resource that ensures students receive standardized, high-quality instruction aligned with California licensing requirements and industry standards.

Related keywords: California real estate, practice exam, Huber syllabus, real estate licensing, real estate principles, real estate law, exam prep, real estate courses, California broker license, real estate education

ESTATE ACCOUNTING TEMPLATE

Estate accounting template is an essential tool for estate administrators, executors, and trustees to efficiently manage and document the financial affairs of an estate. Proper estate accounting ensures transparency, compliance with legal requirements, and provides clear records for beneficiaries and courts. In this comprehensive guide, we will explore the importance of estate accounting templates, how to choose or create an effective one, and best practices for maintaining accurate estate records.

Understanding the Importance of an Estate Accounting Template

What is an Estate Accounting Template?

An estate accounting template is a structured document or digital spreadsheet designed to record all financial transactions related to an estate. It typically includes sections for income, expenses, assets, liabilities, and distributions. The template provides a standardized format to ensure all relevant financial information is captured accurately and consistently.

Why Use an Estate Accounting Template?

Using a template offers several advantages:

- **Consistency:** Ensures uniform recording of transactions, making it easier to review and verify.
- **Efficiency:** Saves time by providing pre-designed fields and categories.
- **Accuracy:** Reduces errors through organized structure and prompts for necessary data.
- **Legal Compliance:** Facilitates transparency and proper documentation for court proceedings or beneficiary review.
- **Ease of Reporting:** Simplifies the creation of financial reports and statements required during estate settlement.

Components of an Effective Estate Accounting Template

An effective estate accounting template covers all relevant financial aspects of the estate. Below are the core components to include:

1. Basic Estate Information

- Estate Name or Identifier
- Executor or Trustee Name
- Date Range of Accounting Period
- Opening and Closing Balances

2. Income Section

Track all income generated by estate assets:

- Interest and Dividends
- Rental Income
- Sale of Assets
- Other Income

3. Expenses and Disbursements

Record all expenses related to estate management:

- Legal Fees
- Appraisal Fees
- Maintenance and Repairs
- Taxes (Estate, Income, Property)
- Funeral and Burial Costs
- Other Expenses

4. Assets Inventory

A comprehensive list of estate assets, including:

- Real Estate Properties
- Bank Accounts
- Investments (Stocks, Bonds)
- Personal Property
- Intangible Assets (Patents, Licenses)

5. Liabilities and Debts

Document all liabilities:

- Mortgages
- Personal Loans
- Credit Card Debts
- Taxes Owed
- Other Outstanding Debts

6. Distributions to Beneficiaries

Record all disbursements:

- Principal Distributions
- Interest or Income Distributions

- Expenses Paid on Behalf of Beneficiaries

7. Summary and Reconciliation

Provide a summary of the estate?s financial position:

- Total Assets
- Total Liabilities
- Net Estate Value
- Starting and Ending Balances

How to Create or Choose an Estate Accounting Template

Creating a Custom Estate Accounting Template

If you prefer a tailored solution, follow these steps:

- Identify all relevant financial categories specific to your estate.
- Design a spreadsheet or document with clear sections for each component listed above.
- Use formulas to automatically calculate totals, balances, and net values.
- Ensure the template is adaptable for future periods or additional entries.
- Include space for notes and explanations for complex transactions.

Using Pre-made Estate Accounting Templates

Alternatively, many online resources offer ready-to-use templates:

- Search for estate accounting templates on legal and financial websites.
- Use templates compatible with Excel, Google Sheets, or specialized estate management software.
- Ensure the template is comprehensive and customizable to your estate?s unique needs.

Best Practices for Maintaining Estate Accounting Records

Regular Updates

Keep the estate accounting template updated regularly to reflect all transactions:

- Record income and expenses promptly.
- Reconcile bank statements and asset valuations periodically.
- Update asset and liability lists as changes occur.

Organize Supporting Documentation

Maintain copies of all supporting documents:

- Receipts
- Invoices
- Bank Statements
- Appraisal Reports
- Legal Documents

Secure Your Records

Estate information is sensitive; ensure records are stored securely:

- Use password-protected files.
- Keep physical copies in a safe location.
- Limit access to authorized personnel only.

Consult Professionals

Work with estate attorneys, accountants, or financial advisors to:

- Verify accuracy.
- Ensure compliance with legal requirements.
- Obtain expert advice on complex transactions.

Legal Considerations and Compliance

Filing Requirements

Estate accounting templates facilitate the preparation of:

- Financial reports for court filings

- Tax returns
- Beneficiary statements

Transparency and Beneficiary Rights

Accurate records help demonstrate transparency and protect the estate executor against disputes or allegations of mismanagement.

Adherence to Legal Standards

Different jurisdictions may have specific requirements for estate accounting. Ensure your template complies with local laws and regulations.

Conclusion

An estate accounting template is a vital tool that simplifies the complex process of managing an estate?s financial affairs. By systematically capturing income, expenses, assets, liabilities, and distributions, it fosters transparency, legal compliance, and efficient estate settlement. Whether you choose to create a customized template or utilize existing ones, maintaining meticulous records throughout the estate administration process ensures smooth operations and protects the interests of all parties involved. Proper estate accounting ultimately honors the estate owner?s wishes and provides beneficiaries with confidence in the management of their inheritance.

Estate Accounting Template: A Comprehensive Guide to Managing Estate Finances Effectively

Managing an estate involves a complex web of financial transactions, legal considerations, and meticulous record-keeping. An estate accounting template serves as an essential tool to streamline this process, providing a structured framework for tracking assets, liabilities, income, expenses, and distributions. Whether you are an executor, estate administrator, or legal professional, employing a well-designed estate accounting template can ensure transparency, accuracy, and compliance with legal standards. This article delves deeply into the importance, features, types, benefits, and best practices associated with estate accounting templates, equipping you with the knowledge to manage estate finances confidently and efficiently.

Understanding Estate Accounting Templates

What is an Estate Accounting Template?

An estate accounting template is a pre-designed document or spreadsheet that facilitates the systematic recording and reporting of all financial activities related to an estate. It acts as a ledger that captures every transaction?such as income from estate assets, expenses incurred during

administration, and distributions made to beneficiaries. The template ensures that all financial dealings are documented clearly, enabling accurate reporting for court proceedings, tax filings, and beneficiary review.

Why Use an Estate Accounting Template?

Using a dedicated template simplifies complex estate management tasks by:

- Ensuring completeness and accuracy in record-keeping
- Facilitating transparency among beneficiaries and legal authorities
- Saving time with organized categories and automated calculations
- Providing a clear audit trail for financial activities
- Assisting in preparing estate tax returns and final accounting reports

Key Features of an Effective Estate Accounting Template

An effective estate accounting template should encompass several core features to cater to the diverse needs of estate management:

Comprehensive Asset and Liability Tracking

- Listings of all estate assets, including real estate, bank accounts, investments, personal property, and digital assets
- Recording liabilities such as mortgages, loans, and unpaid bills

Income and Expense Recording

- Tracking income generated from estate assets (interest, dividends, rental income)
- Documenting expenses such as legal fees, maintenance costs, taxes, and estate administration costs

Distribution and Disbursement Module

- Recording payments made to beneficiaries
- Documenting transfers, sales, or liquidation of assets

Legal and Compliance Documentation

- Space for noting court filings, notices, and legal fees
- Ensuring compliance with local estate laws and tax regulations

Reporting and Summary Features

- Generating balance sheets, income statements, and cash flow reports
- Offering summaries at any given date or period

User-Friendly Interface and Flexibility

- Intuitive layout for ease of use
- Customizable categories and fields to adapt to specific estate needs

Types of Estate Accounting Templates

Estate accounting templates come in various formats, each suited to different complexities and user preferences:

Spreadsheet-Based Templates

- Commonly created in Excel, Google Sheets, or similar software
- Offer high customization and automation through formulas
- Suitable for small to medium estates with straightforward transactions

Software-Integrated Templates

- Built into estate management or accounting software (e.g., QuickBooks, Quicken)
- Provide automation, backups, and integration with bank accounts
- Ideal for larger estates or those requiring frequent updates

Printable Paper Templates

- Designed for manual entry and physical record-keeping
- Useful in low-tech environments or for legal documentation purposes

Custom-Built Templates

- Developed by professionals to fit specific estate structures
- Offer tailored features and detailed reporting

Benefits of Using an Estate Accounting Template

Implementing a well-structured template offers numerous advantages:

Enhanced Organization and Clarity

- Centralizes all financial data in one accessible location
- Reduces the risk of missing or duplicated entries

Legal and Beneficiary Transparency

- Provides clear documentation to beneficiaries and courts
- Facilitates smooth estate settlement processes

Time and Effort Savings

- Automates calculations and report generation
- Simplifies periodic reconciliations and final accounting

Compliance and Audit Readiness

- Ensures adherence to legal standards
- Maintains detailed records for audits or disputes

Financial Accuracy and Accountability

- Minimizes errors through formulas and structured categories
- Supports accurate valuation and tax calculations

Best Practices for Using Estate Accounting Templates

To maximize the effectiveness of your estate accounting process, consider the following best practices:

Regular Updates and Reconciliation

- Update records promptly with every transaction
- Reconcile bank statements and asset valuations regularly

Comprehensive Documentation

- Attach supporting documents like receipts, legal notices, and appraisal reports
- Maintain a clear audit trail

Segregate Personal and Estate Finances

- Keep estate-related transactions separate from personal accounts
- Prevent mixing of funds to avoid legal complications

Secure Storage and Backup

- Protect sensitive financial data with passwords or encryption
- Backup files periodically to prevent data loss

Consult Professionals When Needed

- Engage accountants or estate lawyers for complex issues
- Use templates as tools, not substitutes for professional advice

Choosing the Right Estate Accounting Template

Selecting an appropriate template depends on several factors:

Estate Size and Complexity

- Small estates may suffice with simple spreadsheet templates
- Larger estates with numerous assets and liabilities might require specialized software

Technical Skills

- Opt for user-friendly templates if you have limited accounting experience
- Consider customizable templates if you possess advanced skills

Legal and Regulatory Requirements

- Ensure the template complies with local estate laws and tax regulations
- Consult legal professionals to verify compliance

Budget Constraints

- Free spreadsheet templates are widely available
- Premium software offers additional features at a cost

Conclusion

An estate accounting template is a vital resource in the estate management process, providing structure, clarity, and legal compliance. Its features?such as asset tracking, income and expense recording, and reporting capabilities?are designed to streamline complex financial activities and foster transparency among beneficiaries and legal authorities. Whether you opt for simple spreadsheets or sophisticated software, adopting a structured template ensures meticulous record-keeping, reduces errors, and facilitates smooth estate settlement. By following best practices and choosing the right template for your estate?s size and complexity, you can manage estate finances confidently, ethically, and efficiently, ultimately honoring the wishes of the deceased while safeguarding the interests of all involved parties.

QuestionAnswer What is an estate accounting template and why is it important? An estate accounting template is a structured document used to track and report all financial transactions related to an estate. It ensures transparency, accuracy, and compliance with legal requirements during estate administration. What are the key components included in an estate accounting template? Key components typically include a list of assets and liabilities, income and expenses, distributions to beneficiaries, dates of transactions, and supporting documentation for each entry. How can using an estate accounting template simplify the estate settlement process? Using a template provides a clear, organized record of all financial activities, making it easier to prepare reports, identify discrepancies, and facilitate communication with beneficiaries and legal authorities. Are there any free or customizable estate accounting templates available online? Yes, many websites offer free or customizable estate accounting templates that can be tailored to specific estate sizes and complexities, helping executors and estate professionals manage finances efficiently. What should I consider when choosing an estate accounting template for my needs? Consider the complexity of the estate, the level of detail required, ease of use, compatibility with

accounting software, and whether it meets legal reporting standards in your jurisdiction.

Related keywords: estate accounting, property management accounting, real estate financial template, estate bookkeeping template, property accounting spreadsheet, estate expense tracker, real estate budget template, property income statement, estate financial report, real estate accounting software

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